Prepare for an oral presentation 准备口头报告

1) Firstly, register for the conference by **01 September 2023.** Please click **here** to see the registration process.

   首先需要在 2023 年 9 月 1 日之前注册并缴纳注册费。点击此处查看注册流程

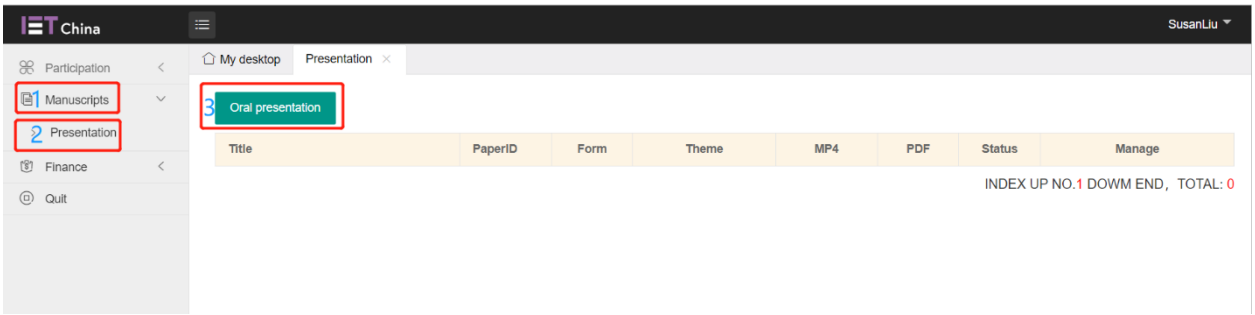
2) Create a power point presentation slide according to the template (download from the homepage of the event website) 根据 PPT 模板制作一个演讲幻灯片（模板可见会议网站首页下载栏）

3) Save the PPT in PDF format and upload into the registration system before **28 August 2023.**

   以 PDF 格式保存 PPT，并在 **8 月 28 日**之前上传至注册系统

4) Uploading PPT Slides (in PDF format) process: Log in to the Registration system→ Manuscripts→ Presentation→ Upload Power Point Slides

   上传 PPT（PDF 格式）流程: 登陆注册系统→稿件管理→报告管理→ 上传演示文稿



Theme: Select the **session** according to the notification email you received

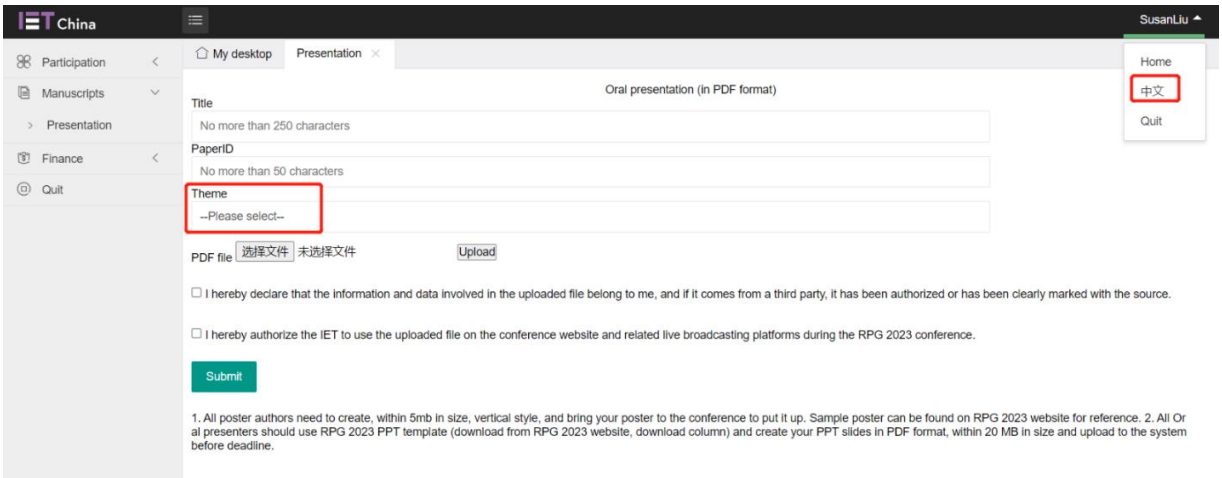
主题：根据邮件提示选择相应汇报主题

5) The slides will be loaded onto the session laptop by the organisers prior to the relevant session.

   工作人员将在会议前，将您的 PPT 上传至会场电脑中

6) Copy your PPT slide into a USB stick and bring to the conference as a backup.

   同时，也请将 PPT 文档存于个人 U 盘，并带至会场以作备用



Note: you can change the website language between English and Chinese by click on your name on the upper right corner. **提示：**可点击右上角您的名字，进行中英文页面切换。

Detailed requirements on your oral presentation:

Clearly present below information during your oral presentation (15 mins, including Q & A):

口头汇报（共 15 分钟，含问答环节）需要清晰展示以下内容

1) At the beginning of the presentation, please make self-introduction including:

口头汇报全程以英文演讲，汇报开始请面对观众作自我介绍，包括：

- The title of your paper
  文章题目
- The authors' names and their affiliations
  作者姓名及工作单位、学校
- Your research direction
  研究方向

2) Then introduce your paper. presentations should last no longer than 12-13 minutes.

然后，一边播放 PPT 一边进行讲解，请控制演讲时长在 12-13 分钟以内

3) Q&A, we allow approx 2-3 minutes for questions from the audience.

最后是问答环节，预留 2-3 分钟问答时间。

The draft Programme 会议初步日程安排

Please click below link to check the draft programme, which is not finalized and subject to change

点击下方链接，察看会议初步日程安排。如有变动，将另行通知

https://virtual.oxfordabstracts.com/#/event/3735/program

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Useful Links & Downloads 实用链接

RPG 2023 Official Website

RPG 2023 Registration Link

RPG 2023 PPT or poster template (please save your PPT slide or poster in PDF format when uploading)